

GOVERNMENT DEGREE COLLEGE

MUMMIDIVARAM :: code -151

Affiliated to Adikavi Nannayya University ,Rajamahendravaram

Student Induction Programme(SIP)-2023-24

(08/8/2023 to 31/8/2023)

PROCEEDINGS OF THE COMMISSIONER OF COLLEGIATE EDUCATION

AP:: MANGALAGIRI

Present: Dr Pola Bhaskar, I.A.S.

CCE/Acad. Cell/ SIP Guidelines/AC-13/2023

Dated: 08.08.2023

Sub: Collegiate Education – Conduct of Student Induction Programme in GDCs – Guidelines to be followed from the 2023-24 academic year- Reg.

Ref: 1. Guidelines issued by UGC on Deeksharambh

In line with UGC guidelines vide reference 1st cited and as per the deliberations with Principals during the review meetings vide reference 2nd cited, it is proposed to take up Student Induction Programme (SIP) in Government Degree colleges to help newly joined students to adjust and feel comfortable in the new environment in the colleges, to teach the ethos and culture of the institution, help them build bonds with other students and faculty members, and expose them to a sense of larger purpose and self-exploration.

During the Induction programme as per the convenience and feasibility of the colleges familiarize the students with the department, academic initiatives, facilities available at the college, co-curricular and extracurricular activities in the college, lectures by eminent people, Visits to the local area etc., The following Standard Operating Procedure (SOP) shall be followed for Student Induction Programme in all Government Degree Colleges in the state duly following the Guidelines given by UGC vide reference No 1st cited:

Guidelines for Student Induction Programme (SIP)

1. Duration

- Student Induction Programme (SIP) shall be implemented in all the Government Degree colleges for the students admitted in the first year of the academic year 2023-24 for 21 days from the date of commencement of class work from 08.08.2023
- Every day from 3.00 to 5.00 pm

2. Objectives

- To instil the ideas, practices and spirit of the college and its unique features in the students.
- To cover the students' Socializing, Associating, Governing and Experiencing (SAGE) aspects.
- To help newly admitted students adjust and feel comfortable in the new environment of the college.
- To enable the students to understand and have better relationships with the faculty members for setting the walking at a comfortably fast pace of fruitful teaching-learning experiences.
- Through a well-structured Mentor Mentee network create a comfortable environment for newly admitted students to approach faculty mentors when they face any academic, financial or psychological problems.
- To stimulate social integration of students among themselves and with faculty.

3. Induction Policy and Preparations before Induction

Induction should be a well-planned process of introducing new students to higher education, and the institutional culture. Before it is conducted, it is essential to plan all the activities in advance. The following preparations are recommended:

- It is mandatory to implement Induction program for all newly admitted students in UG programmes in all Government Degree Colleges in the state
- Constitute Student Induction Program committee with the Principal, Heads of the departments, Senior faculty members, SIP coordinator, SIP department in-charges, staff members, both teaching and non-teaching and student members
- Induction Committee of the institution decide about the detailed Programme depending upon the type of institution, Programmes offered, levels of Programmes, the number of teachers and students, location, etc. without disturbing the class work of other students

- Set objectives for Induction Programme, make induction a team effort, Prepare a well-structured Induction Programme and Provide a timetable of events
- Allocate all admitted students to all faculty to mentor and continue this mentorship for all activities, ward system, and attendance, including CSP and Internship
- Induction should be given wider publicity through website and media
- Conducting a half-day workshop for partners on how to conduct induction.
- Orientation Programme for faculty to be conducted for mentoring students and imparting holistic action and a larger vision of life.
- Prepare a detailed day-wise schedule of activities to be conducted and identify in-charge lecturers for each activity
- A hyperlink on the Induction of new students may be created on the website of the college having information about the induction, a detailed schedule, provision for daily reporting, feedback, etc.
- Conduct competitions to unleash the potential of the students and to understand their capabilities
- Encourage all students to participate in SIP without fail
- Conduct parents meeting and share the information booklet prepared by CCE on Student Support Services to students and parents and explain all initiatives to the students and see that these are best utilized by them
- Newly admitted 1st year students to be divided into small groups for the conduct of different activities combining all streams of students and group-wise depending on the activities planned
- Lectures/talks in the SIP should be not more than 20% and involve 80% of the students in student-centric activities
- Conduct bridge courses in the English language for those students who need support to understand Degree courses in English medium if they studied Intermediate in Telugu medium and other required training for students from vocational courses and orientation to all students
- Conduct a small assessment after SIP and issue a certificate to new students be informed that the Induction is a mandatory non-credit course for which a certificate will be issued by the institution
- Involve all stakeholders in the area to make the students realize life's goals and utilize the opportunities in the colleges to achieve them
- Mentor groups to meet once a week and continue meeting till the end of the semester.
- Organize field visits for social sensitization during the semester, for example to a village, hospital, orphanage, etc.
- Organize a visit to a monument or landmark for the purpose of bonding as well as awareness about the history of the city.
- Make induction student-centric, and respond to diversity Incorporate Icebreaking Activities
- Reduce Lectures and provide opportunities for group events
- Include Creative & Performing Arts and Literary Activities Alumni / Industry expert interaction
- Use senior student buddies
- Give attention to stimulating early social integration of students amongst themselves and with teachers
- Evaluate induction regularly – collect feedback
- Document all activities and submit a detailed report on the conduct of SIP to the concerned in-charge Academic Officer

4. Partners to be included in the Induction Programme

1. Newly admitted students
2. Selected senior students
3. Staff – Teaching and Non-Teaching
4. Alumni
5. Parents
6. Distinguished people in the area
7. Local Govt. Employees from different organizations
8. Any other who can guide students

5. Broader Areas to be covered

- Institutional rules, regulations, norms, academic and administrative structure, and learning resources.
- Institutional culture ethos, etiquette and manners and value system.
- Available internal and external sources (curricular, co-curricular and extracurricular) for all-round and holistic development.
- Meaning, purpose and relevance of higher education in realizing the purpose of life.
- Opportunities available for Education (degree and after degree), employment and Entrepreneurship.
- New Education Policy, Revised degree curriculum, Academic initiatives, Community Service Project, Internships, CIA, CCE-LMS, certificate courses, online courses, NAAC accreditation, Feedback mechanism etc.,
- Introduction and importance of subjects/courses of study selected by the students including 17 Life Skills and Skill Development courses
- E-learning resources, application of ICT, Apps
- Connect with the community, the world of work and global society.
- Self-empowerment, motivation, teamwork and leadership development
- Life Skills including effective communication, decision-making, problem-solving, creative thinking, interpersonal skills, self-awareness, empathy, coping with stress etc.,
- Activities to build and strengthen the bond with faculty and mentoring.
- Sports, culture, creativity, counselling, and welfare activities pursued by the institution.
- Awareness about the institutional mechanism that exists regarding anti-ragging, Inclusive Centre, NSS, NCC, WEC, RRC, Games and Sports, Swachh Bharat Abhiyaan and other initiatives and best practices by department and college
- Health/ Hygiene/ clean and green/eco-friendly initiatives, yoga, etc.

6. Student Responsibilities

All students have a responsibility to

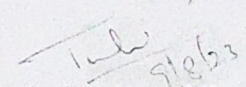
- Treat all members of the college community with respect.
- Represent the college as responsible ambassadors through their good conduct on and outside the campus.
- Ensure their actions have a positive impact on the College, the locals and the community.
- Assimilate with college culture.
- Pursue academic and professional studies diligently, honestly and responsibly.
- Engage with the college initiatives to promote the well-being of mankind.
- Comply with the Colleges policies and procedures.
- Seek appropriate support and guidance by asking for help when it is needed
- Be well informed about their responsibilities and rights as a student.
- Work collaboratively with the college to shape their experience.

As the first-year admissions are started all the Principals of GDCs shall bestow their attention and implement Student Induction Programme (SIP) as per the schedule without fail. The RJDCEs are requested to monitor the implementation of SIP and NRC Principals are requested to coordinate with GDCs mapped to your college and extend necessary support.

Sd/- POLA BHASKAR I.A.S
Commissioner of Collegiate Education

To
RJDCEs of Rajahmundry, Guntur and Kadapa.
The Principals of all Govt. Degree Colleges

// ATTESTED//


Academic Guidance Officer

PROCEEDINGS OF THE PRINCIPAL: GOVERNMENT DEGREE COLLEGE MUMMIDIVARAM

PRESENT: Dr. S.Prabhakar, M.A., Ph.D.

9-A
8/8/23
Procs RC No. 39-A /MMDV/SIP -2023-24, Date: 08-08-2023

Sub: GDC-Mummidivaram-Constitution of Student Induction Programme
Committee for the academic year 2023-24-Regarding

Ref: CCE/Acad.Cell/SIP Guidelines/AC-13/2022 Dated 08-08-2023 office of the
CCE, A.P, Mangalagiri

ORDER

As per the guidelines (Reference) of the CCE, Principal is pleased to constitute the Student Induction Programme Committee to help the newly joined students to adjust and feel comfortable in the college and expose them to a sense of larger purpose and self-explanation.

- PRESIDENT** : Dr. S.Prabhakar, M.A., Ph.D.
Principal
- SIP Coordinator** : Sri B.V.Padmanath , Lecturer in Charge Computer Science &
Computer Applications
- SIP Members** : 1) Sri K.Chittibabu, Lecturer in Charge Mathematics , Physics
& Academic Coordinator
2) Sri Kulkarni Nagesh Suresh Rao, Lecturer in Charge Political Science
3) Dr G. Sujatha, Lecturer in Charge English, Telugu
4) Dr N Tulasi Lakshmi, Lecturer in Charge Economics, History
5) Dr T Sandhya Rani, Lec in English & Lecturer in Charge Botany
6) Sri D.Pallam Raju, Lecturer in Charge Chemistry, Zoology
7) Sri Mubin Mohammed, Lecturer in Charge Commerce
8) Mr A. Aravind Kalyan, Guest Lec in Computer Applications
9) Sri T.Prabhakar Rao, Junior Assistant
- Student Members** : 1) D.Venkata Varma III B.Sc (M.P.C)
2) Y.H.M.V.Durgeswari III B.Sc (M.P.Cs)
3) M. Pavani III B.Sc (C.B.Z)
4) M.R.V.Praveen III B.Com
5) K.Karthik II B.A
6) N.Rajasri II B.Sc (C.B.Z)

All the teaching, Non-teaching and Students members are instructed to conduct Student Induction Programme as per the guidelines (Reference) of the CCE without fail.


Principal 8.8.23
PRINCIPAL

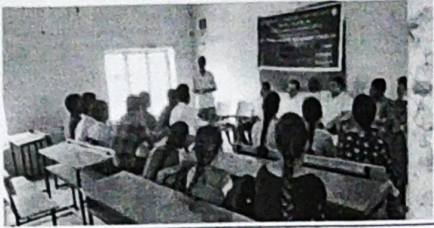



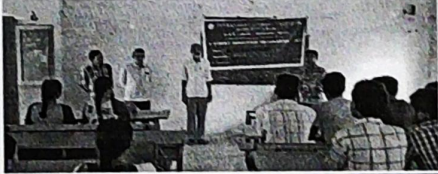
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MUMMIDIVARAM - 533 216
Dr.B.R. Ambedkar Konaseema Dt. A.P.








**GOVT DEGREE COLLEGE
MUMMIDIVARAM**





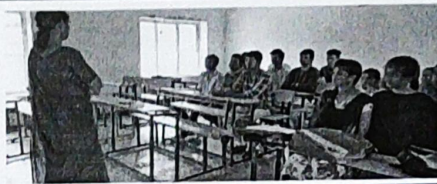

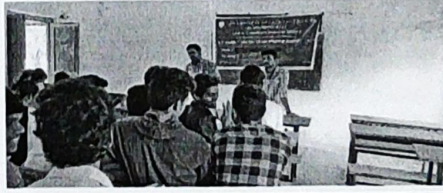

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Student Induction Programme(SIP)-2023-24

(08/8/2023 to 31/8/2023)

SNO	DATE	ACTIVITY	PHOTO
1	8/8/2023	Session1(3:00-4:00) Inaugural session	
		Session2(4:00-5:00) Academics by K Chitti Babu ,Lecturer in Mathematics	
2	9/8/2023	Session1(3:00-4:00) Life Skills by Md Mubin, Lecturer in Commerce	
		Session2(4:00-5:00) Indian Constitution by Kulkarni N S ,Lecturer in Political Sciences	
		Session1(3:00-4:00) Computer Fundamentals by G B V Padmanadh, Lecturer in Computer Science	

3	10/8/2023	Session2(4:00-5:00) Curricular, Co-Curricular and Extra Curricular activities by K Chitti Babu ,Lecturer in Mathematics	
4	11/8/2023	Session1(3:00-4:00)Leadership skills by Kulkarni N S ,Lecturer in Political Sciences	
		Session2(4:00-5:00) Ice Breacking session by G B V Padmanadh, Lecturer in Computer Science	
5	14/8/2023	Session1(3:00-4:00) Genereal awareness on banking by Md Mubin, Lecturer in Commerce	
		Session2(4:00-5:00) Motivation and Teamwork by D Pallamraju	
6	16/8/2023	Session1(3:00-4:00) Career oppurtunities by Md Mubin, Lecturer in Commerce	
		Session2(4:00-5:00) Role play activities by students- by G B V Padmanadh, Lecturer in Computer Science	

		Session2(4:00-5:00) Dumb charads activity by A Aravind, Lecturer in Computer Applications	
11	22/8/2023	Session1(3:00-4:00) Career oppurtunities by Md Mubin, Lecturer in Commerce	
		Session2(4:00-5:00) Interaction with senior students	
12	23/8/2023	Session1(3:00-4:00) Importance of Languages by Dr. T Sandya Rani, Lecturer in English	
		Session2(4:00-5:00) Essay writing conducted by Dr. G Sujatha, Lecturer in English	
13	24/8/2023	Session1(3:00-4:00) Motivation and Teamwork by Kulkarni N S ,Lecturer in Political Sciences	
		Session2(4:00-5:00) Activity spin the challenge conducted by A Aravind, Lecturer in Computer Applications	
14	25/8/2023	Session1(3:00-4:00) New Education Policy NEP2020 by Dr. N Tulasi Lakshmi, Lecturer in Economic	

Session2(4:00-5:00) Activity Show the talent by students conducted by Dr. T Sandhya Rani, Lecturer in English



Session1(3:00-4:00) Talk on CCE apps OTLM, IMAP, FRS.. By K Chitti Babu , Lecturer in Mathematics



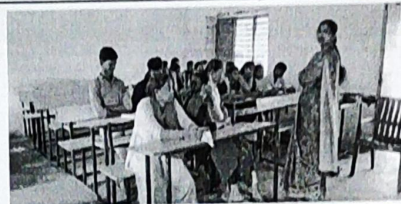
Session2(4:00-5:00) Activity - Elocution conducted by Dr. G Sujatha, Lecturer in English



Session1(3:00-4:00) talk on Health and Higene by Dr. G Sujatha, Lecturer in English



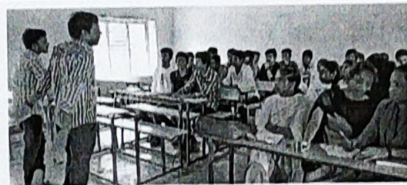
Session2(4:00-5:00) Activity - Singing conducted by Dr.N Tulasi Lakshmi, Lecturer in Economics







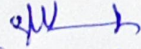
Session1(3:00-4:00) Talk on Time Management by Dr. T Sandhya Rani, Lecturer in English



Session2(4:00-5:00) Activity - Team Bonding by A Aravind, Lecturer in Computer Applications



18	30/8/2023	Session1(3;00-4:00) Games and Sports	
		Session2(4:00-5:00) Games and sports	
19	31/8/2023	Session1(3;00-4:00) Feedback by students	
		Session2(4:00-5:00) Valedictory Function	


 (G.B.V. Peddemonath)
 SDP Co-ordinator


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GOVERNMENT DEGREE COLLEGE MUMMIDIVARAM

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S.no	Competition	Winners
1	Essay Writing(My Ambition in Life)	I Place: K Pavan Kumar (I B.sc (Botany)) II Place: A Mahesh Babu(I B.Com)
2	Elocution(Cell phones -A Boon or A Bane)	I Place: P Baby Pravallika (IBA) II Place: G Aswitha (IBA)
3	Singing	I Place: G Baby (I B.Sc. (Chem)) II Place: B Visweswari(I B.Com)
4	Lemon and Spoon	I Place: M Neena Gayatri (I B.Sc. Chem) II Place: P Vijaya Santhi (I B.Sc. (Bot))
5	Ball Throw	Girls: I Place: Ch. Haritha (I BSc(Bot.)) II Place: P Vijaya Santhi Boys: I Place: R Arun kumar (I BSc(Bot.)) II Place: B J S Vardhan (I BA)
5	Pick Up The Ball	Girls: M Neena Gayatri(I B.sc (Chem.)) M Vanitha (I B.sc (Chem.)) Ch Haritha(I B.sc(Bot.)) Boys: M Raza Hussain (I B.sc(Bot.)) K Pavan Kumar (I B.sc(Bot.)) Ch. Jayaram Chandu (I B.sc(Bot.))

S.K.
(G.B.N. Padmanabha)
SIP Co-ordinator

S.B.R.W.
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GOVERNMENT DEGREE COLLEGE MUMMIDIVARAM

Dr. B. R. Ambedkar Konaseema District, (Affiliated to Adikavi Nannaya University Rajamahendravaram)

Student Induction Programme – [SIP]

ATTENDANCE SHEET

Activity: Group self

Date: 08/08

Sl. No	Name of the student	Group	Signature
1	M. Neena Gayathri	B.Sc. chemistry	M. Neena Gayathri
2	M. Vanitha	B.Sc. chemistry	M. Vanitha
3	K. Suvarna Deepthi	B.A. History.	K. Suvarna Deepthi
4	Gr. Jyothi	B.com computer	Gr. Jyothi
5	Gr. pavani	B.S.C Botany	Gr. pavani
6	p. vijaya santhi	B.S.C Botany	P.V. Santhi
7	Paramata Sri. Durga	B.S.C Botany	P. Sri Durga
8	E. Jagadeeswari	B.com computer	E. Jagadeeswari
9	v. Baby	B.Sc Botany	v. Baby
10	ch. Haritha	B.Sc Botany	ch. Haritha
11	Gr. Baby	B.Sc chemistry	Gr. Baby
12	P. Baby Pravallika	B.A. History	P. Baby Pravallika
13	A. Jyothi	B.com computers	A. Jyothi
14	B. Durga visweswari	B.com computers	B. Durga visweswari
15	K. Sai Jyothi	BA. History.	K. Sai Jyothi
16	T. Rajeswari Devi	B.com computers	T. Rajeswari Devi
17	K. Sravani	B.com computers	K. Sravani
18	G. Aswitha	B.A History	G. Aswitha
19	J. Lavanya	B.A History	J. Lavanya
20	L. kavya	B.A History	L. kavya
21	N. Ganesh	B.A. History.	N. Ganesh.
22	A. mahesh Babu	B.com computer	A. mahesh Babu.
23	M. Rajesh	B.A. History	M. Rajesh
24	K. Sandeep kumar	B.A. History	K. Sandeep kumar
25	B. J.S. VARDHAN	B.A. History	B. J.S. VARDHAN

GOVERNMENT DEGREE COLLEGE MUMMIDIVARAM

Dr. B. R. Ambedkar Konaseema District, (Affiliated to Adikavi Nannaya University Rajamahendravaram)

Student Induction Programme – [SIP]

ATTENDANCE SHEET

Activity: Elite skills by Mrs. Musi

Date: 20/08/2023

Sl. No	Name of the student	Group	Signature
1	P. Yesu Prasu	B.com (computers)	P. Yesu Prasu
2	S. Vinay Varma	B.S.C (Chemistry)	S. Vinay Varma
3	K. Sandeep Kumar	B.A History	K. Sandeep Kumar
4	B. J. S. VARDHAN	B.A HISTORY	B. J. S. VARDHAN
5	D. Sai Pavan	B.com (computer)	D. Sai Pavan
6	M. Anvesh	B.A History	M. Anvesh
7	M. Razabhusaion	BSC Botany	M. Razabhusaion
8	P. Vali Baba	BSC (chemistry)	P. Vali Baba
9	K. ranan kumar	BSC Botany	K. ranan kumar
10	Ch. Jayaram Chaudu	BSC Botany	Ch. J. R. Chaudu
11	B. Durga Visweswari	B.com computers	B. Durga Visweswari
12	A. Jyothi	B.com computers	A. Jyothi
13	E. Jagadeeswari	B.com computers	E. Jagadeeswari
14	P. Baby Pravalika	BA History	P. Baby Pravalika
15	K. s sakarna Deepthi	BA History	K. sakarna Deepthi
16	G. Aswitha	B.A History	G. Aswitha
17	J. Lavanya	B.A History	J. Lavanya
18	P. Vijaya Santhi	B.S.C Botany	P. V. Santhi
19	G. pavani	B.S.C Botany	G. pavani
20	K. Sravani	B.com computer	K. Sravani
21	G. Jyothi	B.com Computer	G. Jyothi
22	M. Varitha	B.S.C Chemistry	M. Varitha
23	M. Susmitha	B.A History	M. Susmitha
24	L. kavya	B.A History	L. kavya
25			

G. R. V. padmanadi
SIP Co-ordinator

S. P. R. S.
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