

ACADEMIC YEAR Date: 2024-2025

Meeting - 19.

Government Degree College, Mummidiavaram.

Departmental meeting (English)

Date - 06.06.2024

A meeting of the staff of the English Department along with our Principal is convened at 11 AM on 6.6.2024 in the Principal's chamber. Our Principal Dr. S. Prabhakar chaired the meeting.

Agenda

1. Admission campaign to improve the admissions for the academic year 2024-2025.
2. conduct revision classes for II Semester students.

Resolutions: It has been resolved.

1. To conduct admission campaign to improve the admissions for the academic year 2024-25.
2. To conduct revision classes and prepare the students for Semester end examinations.

The meeting ended with thanks to the chair.

Members Present

Dr. S. Prabhakar S.P. [Signature]

Dr. G. Sujatha Sujatha [Signature]

Sujatha [Signature]
Lecturer in charge

S.P. [Signature]
Principal

GOVERNMENT DEGREE COLLEGE
MUMMIDIVARAM - 523 216
Dr. B.R. Ambedkar Konaseema Dt. A.P.

Meeting 20

Government Degree College, Mummidiwaram
Departmental meeting (English)

Date - 25.06.2024

A meeting of the staff of the English Department along with our principal is convened on 25.06.2024 at 10.30 AM in the Principal's Chamber. Our principal Dr. S. Prabhakar chaired the meeting.

Agenda

1. Review the status of admissions.
2. Submission of ASAR forms for the year 2022-'23 and 2023-'24.

3. conducting viva voce for Internship students.
Resolutions. After discussion the following resolutions have been made.

1. To go for campaigning for admissions and motivate the students.
2. To submit the ASAR forms as they need to be consolidated.
3. conduct viva voce for short time internship students on 1-6-24 and 2-6-24.

The meeting ended with thanks to the chair.
Members Present.

Dr. S. Prabhakar. S.P. W
25.6.24

Dr. G. Sujatha Sujatha

Sujatha

Lecturer in Charge

S.P. W
Principal
PRINCIPAL

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Dr. B. R. Ambedkar Konaseema Dt. A.P.

Meeting 21

Government Degree College, Mummidiivaram
Departmental meeting (English)

Date 23.07.2024.

A meeting of the staff of the English Department along with our Principal is convened on 23.07.24 at 10.30 in the Principal's chamber. Our Principal Dr. S. Prabhakar chaired the meeting.

Agenda.

1. Syllabus for I year and II Year (III Semester) students.
2. Work load of the department.

Resolutions: After a thorough discussion about Syllabus and work load the following resolutions have been made.

1. To teach the university prescribed syllabus for I Semester students and English Pro-I for III Semester students.

2. Work load : English I BSC - 4 Hours ;
 English I BA, Bcom - 4 Hours ; ELP II BSC - 3 Hours ;
 ELP II BA, Bcom - 3 Hours.

Total work load. 14. Hours.

The entire work load will be handled by Dr. G. Sujatha.

The meeting ended with thanks to the chair.

Members Present.

Dr. S. Prabhakar. S.P. 23.7.24

Dr. G. Sujatha. Sujatha G.

G.R. 23.7.24
 Principal
 PRINCIPAL

Meeting 21

Government Degree college, Mummidiwaram

Departmental meeting (English)

Date 4.11.2024

A meeting of the staff of the English Department along with our Principal is convened on 04-11-2024 at 11.00 AM in the Principal's chamber. Our Principal Dr. S. Prabhakar chaired the meeting.

Agenda

1. Review of the Syllabus coverage (III & I Sem)
2. Result analysis of II Semester
3. Timings change of I year classes.

Resolutions: After a thorough discussion the following resolutions have been made.

1. It has been resolved to complete III Semester syllabus before practical examinations.
2. To analyse the results of the II Semester students.
3. To change the timings of I year students from 8 AM to 1 PM due to University practical exams.

The meeting ended with thanks to the chair.

Members present

Dr. S. Prabhakar S.P. N.W.
4.11.24

Dr. G. Sujatha Sujatha G.

Sujatha G.

Lecturer in Charge

S.P. N.W.
Principal

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Dr. B.R. Ambedkar Konaseema Dt. A.P.

Meeting 22

Government Degree College, Mummidiivaram

Departmental meeting (English)

Date: 02.12.2024

A meeting of the staff of the English Department along with our Principal is convened on 2.12.2024 at 11.00 AM in the Principal's chamber. Our Principal Dr. S. Prabhakar chaired the meeting.

Agenda

1. Review of syllabus coverage (I Semester)
2. Departmental workload for II and IV Semesters.

Resolutions: After a thorough discussion the following resolutions have been made.

1. It is resolved to complete the syllabus of I Sem English and conduct revision classes.
2. The following is the workload assigned to the department of English.

I BSc - II Semester English - 4 hours

I BA, Bcom II Semester English - 4 hours.

I BSc. II Semester Business Writing - 2 hours

I BA, Bcom II Semester Business Writing - 2 hours.

II BSc - IV Semester ELP - Pro - II 3 hours

II BA, Bcom IV Semester ELP Pro II 3 hours

Members Present.

Dr. S. Prabhakar S.P. 2.12.24

Dr. G. Sujatha Sujatha

Sujatha
Lecturer in charge

S.P. 2.12.24
Principal
PRINCIPAL

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Dr.B.R. Ambedkar Konaseema D.A.P.

Meeting 23

Government Degree College Mummidiwaram
Departmental Meeting (English)

Date 20.12.24

A meeting of the staff of the English department along with our principal is convened on 20.12.2024 at 1 PM in the Principal's chamber. Our principal Dr. S. Prabhakar chaired the meeting.

Agenda:

1. Review of syllabus
2. Preparing I Semester students for final exams

Resolutions:

1. It is resolved to complete the I Semester syllabus by 28.12.2024
2. It is resolved to conduct revision classes and prepare the I Semester students for Semester end examinations.

The meeting ended with thanks to the chair.

Members present:

Dr. S. Prabhakar

Dr. G. Sujatha

Sujatha G.

Lecturer in Charge

S.P. R.W.

Sujatha G.

S.P. R.W.

Principal

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Dr. B. R. Ambedkar Konaseema D.A.P.

20.12.24

Meeting 24

Government Degree College, Mummudivaram.

Departmental Meeting (English)

Date. 20.01.2025

A meeting of the staff of the English department along with our Principal is convened on 20.01.2025 at 4PM in the Principal's chamber.

Our Principal Dr. S. Prabhakar chaired the meeting.

Agenda.

1. Commencement of II Semester classes.
2. conduct of Bridge course.

Resolutions:

1. It is resolved to commence classes for II Semester students from 20-1-2025.
2. It is resolved to conduct few bridge classes before starting the syllabus.

The meeting ended with thanks to the chair.

Members Present.

Dr. S. Prabhakar.

S.P. [Signature] 20.1.25

Dr. G. Sujatha.

Sujatha G. [Signature]

Sujatha G.

Lecturer in charge

S.P. [Signature] 20.1.25
Principal

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Dr. B.R. Ambedkar Konaseema Dt. A.P.

Meeting 25

Government Degree College, Mummidiavaram
Departmental Meeting (English)

Date 15.02.2025

A meeting of the staff of the English department along with our principal is convened on 15.02.2025 at 4 PM in the Principal's chamber. Our Principal Dr. S. Prabhakar chaired the meeting.

Agenda

1. Review of syllabus.
2. Conduct of Mid exams for II Semester students.

Resolutions

1. It is resolved to complete 3 units of the syllabus for Mid-examinations I (II Semester).
 2. It is resolved to conduct Mid examinations I for II Semester students on 27.02.2025 and 28.02.2025 and 29.02.2025.
- The meeting ended with thanks to the chair.

Members Present

Dr. S. Prabhakar. S.P. Prabhakar

Dr. G. Sujatha. Sujatha G.

Sujatha G.
Lecturer in charge.

S.P. Prabhakar
15.2.25
Principal
PRINCIPAL

Meeting 26.

Government Degree College Mummdivaram
Departmental meeting (English)

Date. 10.03.2025

A meeting of the staff of the English Department along with our principal is convened on 10.03.2025 at 1.00 PM in the Principal's chamber. Our Principal Dr. S. Prabhakar chaired the meeting.

Agenda.

1. Review of syllabus.
 2. Conduct of Mid examination II for II Semester.
- Resolutions:

1. It is resolved to complete the syllabus by 31.03.2025 for II Semester students.
2. It is resolved to conduct Mid-examination II for second year students in April II week.

The meeting ended with thanks to the chair.

Members Present.

Dr. S. Prabhakar.

Dr. G. Sujatha. Sujatha G.

Sujatha G.
 Lecturer in charge.

S.P. 210
15.2.25
 Principal
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Meeting 27

Government Degree College Mummidiyaram
Departmental Meeting (English)

Date - 04-04-2025

A meeting of the staff of the English department along with our Principal is convened on 05-04-2025 at 1.00 PM in the Principal's chamber. Our Principal Dr. S. Prabhakar chaired the meeting.

Agenda

1. Conduct of Mid-examination II for II Semester students
2. Conduct revision classes and prepare II Semester students for Semester end examination.

Resolutions

1. It is resolved to conduct Mid examination II for II Semester students on 15-04-2025
 2. It is resolved to conduct revision classes, seminars, Quiz, Group discussions etc to assess II Semester students for Internals.
- The meeting ended with thanks to the chair.

Members Present

Dr. S. Prabhakar. S.P. Prabhakar

Dr. G. Sujatha. Sujatha G.

Sujatha G.

Lecturer in Charge

S.P. Prabhakar
4.4.25
Principal
PRINCIPAL

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MUMMIDIYARAM - 533 216

Dr. B. R. Ambedkar Konaseema Dt. A.P.